



## Parent Advisory Council Meeting (in-person) MINUTES

September 24, 2024

7:00 – 8:30 PM in Dorothy Lynas Library and on Zoom

**PAC Contact:** Get all the PAC news, calendar, events, etc. by using the [Konstella App](#). Stay in touch and follow us on social media: [DL PAC website](#); [Instagram](#); [Facebook](#), general email at [emaildpac@gmail.com](mailto:emaildpac@gmail.com).

**In attendance:** Leora F., Brielle H., Jaclyn F., Kelly C., Pat B., Nicolle S., Melanie H., Erin D., Andrea P., Katie AC., Desiree O., Randi W., Tristan C., Martine B., Ashley K., 18 Online via Zoom.

### Welcome: Leora F. & Brielle H.

- Call to order 7:06pm
- Land Acknowledgement & Welcome
- Approve agenda: first Kelly C., second Andrea P.
- Approve last minutes June 3 AGM: first Jaclyn F., second Nicolle S.
- Introductions of PAC Members and School Administration

### Guest Speaker: Randi W (Cell Phone Use)

- Conversations around reduced cell-phone use and support of no cell-phones in school as the negative correlations to mental health and executive functioning are apparent in children and teens today. A suggestion to delay children having cell phones until Grade 8 and to delay Social Media use until age 16. Randi has a Bachelor of Science in Health Sciences, a Masters in Child Development, and a Masters in Occupational Therapy from UBC. She is a parent to a child at DL.

### Konstella: Brielle H.

- Konstella allows us to have all of our documents and processes, held in one place so that we are able to save information, documents, and processes for future PACs and establish continuity
- sign-ups are located under the 'More' Tab.
- to sync calendar you can do so under the Calendar tab
- parents are encouraged to spend time familiarizing with the desktop and/or mobile platform of Konstella

## **PAC Roles: Brielle H. & Leora F.**

**Themes for this year:** community, communication and appreciation

### **All about PAC**

- The PAC is made up of ALL the Parents/Guardians of students in the school.
- The PAC Executive perform formal roles to ensure the organization abides by its Constitution and Bylaws (posted on the Dorothy Lynas PAC website).

### **What does PAC do?**

- Liaises with the school on parents' behalf.
- Communicates with parents,
- Organize PAC activities and events to build community.
- Encourages parent involvement in the school community, and provides volunteer opportunities.
- Assists parents in accessing the system and advocates on behalf of parents and students.
- Fundraises and provides financial support for the goals of the PAC and the school, as determined by its membership.
- Has fun

BCCPAC: What is a PAC?

<https://bccpac.bc.ca/index.php/members/pac-dpac/what-is-a-pac>

### **Events so far this September:**

- Welcome back coffee morning
- Welcome back picnic
- Kindergarten coffee connect (Saturday morning)

## **Principals Report: Tristan C.**

### **Vision:**

- Executive Functioning and Literacy focuses for the School Goals. To address executive functioning goals the staff collaboration will centre on the topic and host external psychologists, OTs, and internal psychologists. Literacy focus highlights UFLI (<https://ufli.education.ufl.edu/foundations/> with the primary students and student profiles as well as self-advocacy with the Grade 4-7 students (piloting programs). Tracy L. (District French Immersion Coordinator) and Martine B., to be leads for these Literacy Goals.

### **School Planning**

- School Planning:
  - Dates: November 20th at Seycove
  - Focus: Within a SFOS context, Literacy and Executive Functioning
  - Invite: Communique Oct/Nov.

- Dragon Tail lunch for student participation, first question for the lunchtime meeting is: What Makes a Great School?

## Digital Safety & Privacy

- FOIPA access of information has had further constraints
- Class Lists are not available for external vendors, these are school based documents
- Student attendance is private and will not be provided to before/afterschool programs and/or childcare (it is the parent or guardians responsibility to inform these care providers of their child's attendance or non-attendance to school).
- MSTEams will be the focus for communication in classes as well as student to student communication (elimination of dependence on Whatsapp or external communication methods to increase security and safety).
- Communique will be shared with families on a monthly basis.
- Staff names and School documents should not be shared on Social Media
- Contact with the school Administration can be started by emailing [dorothylynas@sd44.ca](mailto:dorothylynas@sd44.ca); absences should be logged into Safe Arrive Application whenever possible
- Online Digital Safety Sessions: participation by Martine B. and hopeful further participation in lessons that focus on establishing safe digital communities and responsible participation. The program is called Safe Schools Together and sessions can be found at [Safe Schools Together](#). Parent sessions can be found online and are suitable for children age 10+.[Safe Schools Together, Family Link](#)

## Volunteers

- Criminal record check
- Inclusion of all volunteers
  - Policy 404, 611
- Process available on school website [Volunteers](#)

## Building Access

- Students, parents, and community members are not invited into the school before class is in session or after dismissal. The washrooms are not available to public use and children are not monitored by staff during this time.

## Class Placement

- Class placement was an efficient process, and the school is thankful and fortunate to be fully staffed at this time and on opening day. Class placement discussions with parents will be refreshed 2025 in response to the size of the school community and complex nature of class placement. In particular, peer requests and parental input will be revisited

## **Truth and Reconciliation:**

- The Nahanee family (Mabel Nahanee) will be sharing story, the paddle journey, with the students in the library with class groupings. Teachings in connection to Truth and Reconciliation and the National Day of Truth and Reconciliation.

## **Fun Food Lunch Update: Sara S.**

Lead Volunteers (2024-2025): Nicolle S., Rebecca A., Sara S.; *the group is looking for additional help (a reminder that it is our biggest fundraiser)*. Volunteers are no longer delivering lunch to classes directly, student volunteers are available to support.

## **Ordering**

- Munchalunch is now open for ordering
- Transaction fee applied to each purchase; so if it is feasible to reduce the number of transactions (independent orders) each term parents are encouraged to do so

## **PAC Programs: Leora F.**

### **During/After-school programs:**

- Steamoji: New this year; Wednesdays starting Sept 25 at 2pm
- ArtMania: New this year; Tuesdays starting Sept 24 at 3pm
- Lights Up: Mondays starting Oct 7 at 3pm
- PCC sports: cancelled due to low enrollment this term; may try again next term
- Chess Club: Fridays starting Sept 13 at noon
- LEGO Club: Amanda O. is new lead; start date Oct; Need more volunteers

*A note that these programs are a significant amount of work for the PAC and inconvenience School, and there is no direct financial return to the PAC but there is benefit to the student and parent community. The PAC is looking for a Program Coordinator volunteer.*

Ski Club will be back:

- For grades 4-7; 4:30-6:30pm, then dropped off at school at 7pm
- includes lesson, plus bus
- Wednesday, January 8, 15, 22, and 29, 2025; planning an October launch; stay tuned for more info
- will need parent volunteers to be chaperones, emergency contact, etc. approx. 40 spots for skiing, 10 spots for snowboarding

## **Fundraising Update: Brielle H.**

### **Silent and Ongoing Fundraisers:**

- Mabel's labels
- Little Kitchen Academy
- Cobs (Mention Dorothy Lynas and our PAC gets 5% of the sale at Parkgate and Park & Tilford Location); MaxFruit
- Nellie's Naturals
- Stong's Online Ordering Only

### **Fall Fundraisers:**

All fundraisers are available on the PAC website: <https://dorothylynas.com/fundraising/>

- SunOka Apples: Order opening now and closes on October 7, the pick-up date is October 18; Fer D. is the lead.
- Spirit Wear: Ordering is open now until October 14; Leah B. lead
- Art Cards: Art-making in-progress in school; thank you teachers!; Kelly A. is the lead. In response to Privacy Policy we cannot share the class lists with vendors and each parent needs to register their child on the Art Card website in order for their art to be displayed
- Purdy's coming up for the holidays in Nov and Andrea P. is the lead
- Seycove Auction may not go ahead this year. They are currently seeking co-chairs and fundraising chair.

*Thank you to our Fundraising team!*

## **Treasurer Report: Kelly C.**

Budget update provided. A current contingency of \$13,000 that we may add \$3000 to, to be reevaluated at the end of the year. Conservative planning in response to potential changes for Seycove Auction.

## **EDI (Equity, Diversity, & Inclusions) Committee: Leora F.**

The Equity, Diversity and Inclusion Committee exists to advise PAC and our school on creating inclusive and diverse programs, educate our school community and bring together like minded individuals to share and work together towards a common goal.

New committee members are welcome. Chair(s): Cindy W.

First meeting: Oct 3, 7-8 pm. Zoom link available in Konstella calendar.

## **District PAC (DPAC): Nicholle S.**

First meeting is scheduled for Sept 25; there are no updates at this time

### **Family of Schools (FOS): Melanie H.**

The committee is beginning to take shape and there is a shift to East of Seymour Family of Schools (including Windsor) to account for Dorothy Lynas grade 8 transitions to both Seycove and Windsor.

### **Traffic & Safety: Heather C.**

- No updates to report from Heather C. the first North Shore Safety Council (NSSC) meeting will be on Oct 3.
- Reminders from Tristan C.
  - to be mindful of speed, parking, and volume of parents that are traveling to Dorothy Lynas from outside of the immediate neighbourhood.
  - Staff parking lot is not accessible to parents/visitors; there are specific spaces designated for accessibility reasons for staff and staff can refuse to work based on the lack of an accessible space provided. It is essential that the staff parking lot be limited to staff of the school
  - Community members should be mindful of conversations around the Spirit Trail

### **Call for Volunteers: Brielle H.**

Outstanding Volunteer Roles:

- Members at Large: This member is available to help throughout the year and is a good starting point for individuals who have limited time available or who want to learn more about how the PAC Executive works before taking on a position with greater responsibility.
- PAC volunteer coordinator
- PAC communications/social media/website person
- Fundraising coordinator/committee
- Events coordinator/committee: Friendship Dance, Parent Night and more
- PAC Program Coordinator
- Lego Club: Thursday volunteers
- Fun Food Volunteers: Tuesdays and Thursdays
- Seycove Auction Chair
- Class Representatives – reach out directly to your teacher

*Thank you to all of our volunteers!*

### **Adjournment: Leora F.**

- Meeting Adjourned at 8:09
- Next Meeting: November 18, 2024 – PAC Meeting (location TBA, School Library unavailable)
- PAC Meeting Dates for 2024-2025 are below:

- September 24, 2024 – First PAC Meeting of the year
- November 18, 2024 – PAC Meeting
- January 13, 2025 – PAC Meeting
- February 24, 2025 – PAC Meeting & Open Discussion
- April 15, 2025 – PAC Meeting