



Parent Advisory Council Meeting and AGM MINUTES

Tues, Jun 4, 2024

7:00 – 8:30 PM in the Dorothy Lynas library

Find us online:

- e-mail: emaildlpac@gmail.com
- Web: www.dorothylynas.com
- Facebook: <https://www.facebook.com/dorothylynaspac>
- Instagram: <https://www.instagram.com/dorothylynaspac/>

In Attendance: Heather Schofield, Andrea Pieters, Marissa Ismay, Kelly Clauson, Leora Fenner, Brielle Hamalainen, Jaclyn F, Pat B, Nicolle S, Andrei G, Sabrina D, Anna S, Ashley Kelly (DL Staff), Joanna Lane (DL Principal), Martine Borak (DL Vice Principal), Sarah D, Leonie H

Welcome: Heather Schofield and Andrea Pieters

- Call to order at 7:03pm
- Land Acknowledgement & Welcome
- Approve agenda: Approve agenda: first Brielle, second Anna
- Approve last minutes April 9, 2024: Approve meeting minutes: first Kelly, second Andrea

Principal's Report: Joanna Lane

- Appreciations
- Staff updates
- K parent night
- Sponsored events
- Hot lunch and Friday
- School ground / playground
- MECC - almost 1 year
- Admin changes: Tristan Crowther coming back as principal as of July 1, Joanna Lane moving to Lynnmour; Martine Borak will stay on as VP at Dorothy Lynas. PAC asked about change in admin; told it was a surprise for everyone. Thank you to Joanna Lane and Martine Borak from the PAC.
- KM successful
- Track and Field fantastic, rain or shine
- Battle of the Books, we won again; big thanks to Ashley; last year there were 5 schools, this year there were 15
- Thank you to teachers and staff and parent volunteers for end of year programs/events/field trips
- Berry preschool is a good collaborative partner
- Hot lunch two days next year (big cheer!)

- Indigenous people's day being celebrated at the school, collaborative art work will be displayed in the library; June 21; details TBD
- K parent night, welcome all the new K families; June 11 & 12 is their open day; red shirts bought by the PAC will be distributed to the K's
- Mr Drew is retiring this year; music replacement is happening
- School ground and playground update: over summer break old computer lab will be divided into offices for teachers, pull out with students; library and gym being repainted; Landscaping has been flagged with SD and there is a work-order; basketball nets will be replaced
- Literacy is school goal for next year

Chair Report: Heather Schofield and Andrea Pieters

2023/24 Year in Review

Spirit Events: 3 School Sponsored Events

- Welcome Back BBQ
- Family Friendship Dance
- Year End BBQ

PAC Sponsored Events: (We approve that there are programs that can run in the school, with the admin; the companies run the program; no money comes back to the PAC from these programs)

Lunch & Afterschool Programs:

- Chess Club
- Light's Up Musical Theatre
- PCC Sports
- Maa Yoga
- BrainSTEM Canada Robotics

PAC Volunteer Run Events:

- Ski/Snowboard club – Leonie organizer again next year – cancellation fee was high due to credit card fees, looking for ways to reduce that next year
- KM club – Lots of fun! Usually had 50-80 participants on KM Club mornings; total kilometres run/walked over the 5 weeks will be tallied and shared with the community. Organized morning runs with their bubbles and music have been lots of fun for the kids. Nathalie N will be lead for next year.
- Lunchtime Lego club (new in 2024!) need a new organizer; Lego Club has been hosting 30-40 kids every Thursday from all the grades 1-7. We will be hosting our first kindergarten Lego Club this month. PAC was happy to offer a program that didn't have any barriers to entry.

Fundraising: (we raised over \$51,800!!)

- Family Photo fundraiser
- ART cards
- Purdy's Chocolates (Winter/Spring)
- Apples
- Stapleton Sausages
- Seycove FOS Auction, Dinner, and Dance
- Munch A Lunch & Frozen Fridays
- Vancouver Canadians Baseball Game

- DL Spirit Wear
- Silent fundraisers:
 - o Mabel's labels, Little Kitchen Academy
 - o Cobs, MaxFrut
 - o Nellie's Naturals, Stong's online ordering

Communication:

- Monthly Communique for PAC update
- Mailchimp emails (communication became organized and streamlined, 600 parents/guardians on our email list with one to two emails sent per month)
- Social media - FB, IG
- Class Reps (team of volunteer parents/guardians)
- Back to in-person PAC meeting, alternating with virtual meetings on Zoom

EDI (Equity, Diversity, Inclusion):

- Financial subsidies available: 1) for families identified through the school and 2) lunches (\$100 per identified child with funds raised through Munch-A-Lunch - approx. \$1500 + \$1245 = \$2745)
- Inclusive Language and Body Inclusivity (positive body image) presentations at the PAC meetings (Jan and April 2024)
- Held 3 EDI Committee meetings in Jan, Feb, and April 2024
- Autism Awareness presentations at the EDI meeting (April 2024)
- EDI Committee What's App group initiated
- New Co-Chair team to run EDI Committee in 2024/25 school year

Other PAC Activities:

- - Grade 7 Legacy gift from 2022/23 grads
- - PAC Survey (40 responses)

Teachers, Staff, School Admin

- Recognition & gratitude for teachers & Dorothy Lynas staff (staff appreciation winter breakfast, staff room snacks, End of Year staff catered staff lunch), each division received \$250 for classroom
- Departing gift (Dorothy Lynas logo cutting board and thank you for Principal Tristan Crowther)
- Coffee and Muffin Meet & Greet to welcome the new Admin Team (Joanna Lane, Principal and Martine Borak, Vice-Principal)

Programs funded by the PAC

- Saleema Noon Body Health Educators for entire school (November 2023)
- Young Actors workshop for entire school (January 2024)
- Gym Sense (May 2024)
- Dragon Tail lunches
- DL Alumni high school scholarships for grade 12 grads (\$1000 each for Seycove and Windsor)

Treasurer Report: Kelly Clauson

- 2023/24 Budget Review
- Presentation of 2024/25 budget
- Vote on 2024/25 budget: Approved 13 in agreement, no opposed

PAC Executive Elections & Members at Large (MAL): Marissa Ismay

- PAC Exec Elections
- Andrea, Heather, Leora and Marissa are not standing for their positions again next year.
- Follow the DL PAC constitutions and bylaws for voting.
- Call for nominations and vote for each role:
 - Co-Chair(s): Brielle Hamalainen and Leora Fenner
 - Vice Chair: Jaclyn Fairburn
 - Secretary: Pat Buchanan
 - Treasurer: Kelly Clauson
 - Windsor FOS: Melanie Troke
 - Safety Chair: Heather Carrell
 - EDI Committee Co-Chair(s): Cindy Wong, David Shin, Sarah Coates (just confirming she is still interested)
 - DPAC rep: Nicolle Sands
 - MALs (Members At Large): Leonie, Nicolle, Sabrina, Marissa, Anna (more can be added at a future meeting)
- Show of hands in favour: 12 in agreement

Community, Spirit & Fundraising Update: Andrea Pieters & Brielle Wong

- Meet & Greet with new admin
- Staff Appreciation catered lunch
- Volunteer appreciation (\$10 gift cards)
- Stapleton sausages & Nellie's Naturals Cleaning Products
- Canadians Baseball game
- Upcoming:
 - Year End BBQ - June 13th
 - Looking ahead: Back to School BBQ Sept 19, 2024

Other/New Business

- Windsor FOS update: There has been lots of good discussion about items that affect our schools:
 - PAC emergency preparedness responsibilities are changing at SD44
 - Using Konstella app to communicate with parents
 - The importance of having an NVPAC rep to learn about what's happening at the district level
- Grade 7 Grad Committee Recap:
 - Lots of fundraising behind the scenes
 - \$6,360 raised
 - Money goes to 70 yearbooks, grad party and decorations, and grade 7 legacy gift photo backdrop
 - Jasmin was main coordinator
- PAC Sponsored lunch and afterschool events for 2024/25 - Chess Club, Light's Up Musical Theatre, PCC Sports, Lego club
- KM club was a big success. Thank you to our volunteer coordinators!
- Equity, Diversity, Inclusion (EDI) Committee
- Fun Day PAC snacks: PAC will be providing chips and juice boxes to all children at school at the end of Fun Day, June 14
- Kindergarten welcome from the PAC:
 - PAC provided t-shirts for all incoming kindergarten children
 - Leora attended the info night to share information about the PAC

- Bike to School Week: This year DL participated in the HUB Bike to School week

Adjournment: Heather Schofield

- Meeting adjourned at 8:51pm
- 2024/25 Next PAC Meeting: September 24 in person at the Dorothy Lynas library and virtually