



Parent Advisory Council Meeting (in-person) MINUTES

Tues, Nov 21, 2023
7:00 – 8:00 PM on Zoom

Find us online

- e-mail: emaildpac@gmail.com
- Web: www.dorothylynas.com
- Facebook: <https://www.facebook.com/dorothylynaspac>
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In Attendance: Heather Schofield, Andrea Pieters, Kelly Clauson, Leora Fenner, Tristan Crowther (Principal), Jaclyn Fairburn, Ashley Kelly (DL Staff), Brielle Hamalaninen, Christina Matheson, Erin Dodds, Jennifer Cram, Kate Reynolds, Katy Musil, Sandra Hartney, Danae McKay (DL Staff), Kristen Hamanishi, Leah Browne, Leonie Harper, Nadia Nascimento, Melanie Cannon, Naghmeh Eshaghi, Rebecca Ashton (Berry Family Childcare Society), Sarah Coates, Sarah DeVisser, Melanie Harmer, Steph Cross

Regrets: Marissa Ismay, Joanna Lane (Vice Principal)

Topic	Comments	Presenter
Welcome	<ul style="list-style-type: none"> ▪ Call to order 7:00 pm & Land Acknowledgement ▪ Approve agenda (by Andrea Pieters and Leora Fenner) ▪ Approve last minutes Sept 25, 2023 (by Andrea Pieters and Kelly Clauson) ▪ Welcome and Introductions 	Heather Schofield & Andrea Pieters + PAC
Treasurer Report	<ul style="list-style-type: none"> ▪ Budget Update: we are on track so far with expected revenue and expenses but lots more to come - usually later in the school year. ▪ Grade 7 legacy gift 2023: Library books have been purchased with the class of 2023 legacy gift, as well as a \$500 donation made to the Family Services of BC Christmas Bureau with the remainder. 	Kelly Clauson
Principal's Report	<ol style="list-style-type: none"> 1. Appreciation(s) <ol style="list-style-type: none"> a. Appreciate parent involvement for Halloween Fun, Remembrance Day & PTC b. Volunteers who come in each am - noticeable the change and interaction <ol style="list-style-type: none"> i. Repeat of last month, but less challenging interactions from home is appreciated & support/laughter growing! c. Safe Arrival – Please continue to use the Safe Arrival app to notify school of any absences. d. Communication Protocol regarding emails to staff over the coming weeks: <ol style="list-style-type: none"> i. Please slow emails to staff at this time as teachers are focused on reporting & well-being at this busy time 	Tristan Crowther

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	<ul style="list-style-type: none"> ii. Be Intentional with your use of emails to teachers at this time 2. Financial Summary: KEV <ul style="list-style-type: none"> a. Audit of field trips at years end * prudent for the viability of these long term b. School accounts owing c. Extra-curricular events <ul style="list-style-type: none"> i. Watching to see if parents are less-likely to be able to afford extra-curricular events, like tennis. ii. Subsidize as a result? hold off on advanced bookings? Just watching at this point. 3. School Planning Update <ul style="list-style-type: none"> a. Collaboration groupings: <ul style="list-style-type: none"> i. Culture of * Innovative Instruction ii. Primary Literacy Intervention - Partnered with Cleveland school for Structured Literacy program in grades k-4 in both French and English <ul style="list-style-type: none"> 1. Primary literacy FI (CIG) to release FI teachers with District FI/Mme. Borak 4. Holiday Concert <ul style="list-style-type: none"> a. Update to come this Friday b. Shape, plan and the cost to "admin" still unknown. 5. Main Lobby Presentation(s) <ul style="list-style-type: none"> a. New books on display to support the diversity of the winter holiday b. Mme. Voth, Ms. Sandra to decorate with student art and explanations about diverse winter holidays c. Parents are welcome to suggest and offer ideas/decorations <ul style="list-style-type: none"> i. Please email dorothylynas@sd44.ca to request a meeting to share your ideas 6. Safety: <ul style="list-style-type: none"> a. Reminder to parents to be aware during drop-off and pick-up to be mindful of kids b. Reminders with winter weather coming and potential for sliding, be more aware in the "loop," Shone Road and Theta Court areas. 7. School Closures: Power, Snow Protocols <ul style="list-style-type: none"> a. In event of a closure due to power - prepare for an emergent adult to be able to pick up child within 25 minutes b. Snow closures will be advised early morning (school banner and message to be sent from the SD) 8. Messenger Text System (option for parents) 	

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	<ul style="list-style-type: none"> a. To receive text messages about closures, parents can sign up to receive text message alerts in the Safe Arrival app. b. See Sandra or Shirley in the main office if you need help with setting it up 	
Hot Lunch Update	<p>Hot Lunch Update + Frozen Fridays</p> <ol style="list-style-type: none"> 1. Meeting held yesterday to review program to date: <ul style="list-style-type: none"> a. Needed more student volunteers (need 48 weekly), this is being addressed b. Donations: <ol style="list-style-type: none"> i. \$1,500 received this term – thank you! These funds will be distributed in time for Term 2 ordering ii. Parents can donate again in Term 2 for distribution in Term 3 c. Orders for Term 2 will open after December 15 d. Orders need to be in the system by January 3 to receive the first Hot Lunch in January e. Reminders to send your kids with cutlery and to have something your kids can bring home their waste in. All packaging must be sent home with your child. An email reminder will go out soon regarding waste. f. Shout out to the volunteers! Thank you to all the student helpers, teacher helpers and parent helpers who make it all happen. 	Jen Cram
Community & Spirit Events	<ul style="list-style-type: none"> ▪ Spirit wear (deadline Nov 26) <ul style="list-style-type: none"> ▪ Thank you to Leah B. for designing and organizing the spirit wear. ▪ Three collections available to purchase. ▪ Fundraising: <ul style="list-style-type: none"> ▪ Thank you to Brielle H. for getting the word out on social media ▪ Thank you to Katie G., the teachers and office staff for organizing the Art Card Project ▪ Teacher and Parent appreciation (Purdy's + Spirit wear toques) – details to come soon ▪ Saleema Noon recap – this PAC-supported program has received lots of positive feedback 	Andrea Pieters
Fundraising Update	<ul style="list-style-type: none"> ▪ SunOka Apple recap – we raised \$770 ▪ The Art Card Project recap – we raised \$2,180 ▪ Purdy's Chocolates (deadline Nov 29) – will raise over \$1000 ▪ Ongoing - Mabel's Labels, MaxFruit Popsicles (free delivery if you say DL, holiday flavours coming soon), Cobs (at Parkgate and Park & Tilford locations), Little Kitchen Academy (remember to enter "Dorothy Lynas" when registration form asks "how did you hear about us") ▪ <i>New</i> - Stong's online ordering 	Andrea Pieters & Heather Schofield

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	<ul style="list-style-type: none"> ▪ Seycove FOS Auction & gift baskets (March 2024) <ul style="list-style-type: none"> ▪ This is a big fundraiser for us, last year the event raised \$70,000 of which DL received \$ 14,735.70. This allowed the PAC to pay for new furniture in the library. ▪ Save the date: March 9th ▪ 80s/90s dance party theme ▪ Email PAC if you want to be involved in this year’s event. 	
Other/New Business	<ul style="list-style-type: none"> ▪ Berry Family Childcare Society (Rebecca Ashton): <ul style="list-style-type: none"> ▪ Thank you to DL community for being so supportive ▪ Spots available ▪ Openings for camps and ProD days available to everyone if there is space available; drop your name in their waitlist if you are interested ▪ Offered childcare coverage for parents who would like to volunteer for Hot Lunch, if needed ▪ www.berryfamilychildcaresociety.com ▪ Communication - Class Rep & Mail Chimp <ul style="list-style-type: none"> ▪ PAC trying to move away from sending out information through class parents to sending directly from MailChimp ▪ Still looking for a few class reps ▪ Acknowledge there have been some hiccups with setting up MailChimp but it should be working well now ▪ Lego Club (Thurs @ lunch) <ul style="list-style-type: none"> ▪ This is a free, open to all, parent-volunteer lunch program ▪ We are still figuring out the final logistics and hope to have it running soon ▪ We are still open to more Lego donations, and more parent volunteers (contact us for more info emaildlpac@gmail.com) ▪ Kate R. offered to collect and deliver Lego donations to the school. ▪ Berry Family Childcare offered to provide additional storage for Lego in their facility if needed. ▪ Ski/Snowboard Club (Leonie H.) <ul style="list-style-type: none"> ▪ Skiing was a quick sell-out, snowboard still has one space available. 35 ski and 10 snowboard spots in total ▪ There are enough parent volunteers to run the program ▪ Email sent to parents with next steps ▪ Thank you to Leonie for organizing. Any school logistical help needed offered by Tristan to Leonie ▪ Grade 7s fundraiser - Deep Cove Winter Market + Truffle Pig chocolate. This sold out quickly and was a bug success. Ordering online is still available through Munchalunch website. ▪ Walking School Bus is going well ▪ Class Rep Update – only two classes without ▪ DPAC Rep – still looking for a volunteer to attend DPAC meetings 	All

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	<ul style="list-style-type: none"> ▪ EDI Committee – PAC will reach out shortly to parents who have expressed an interest in getting involved in this committee to have first meeting ▪ Dec 3rd 8pm registration opens for <ul style="list-style-type: none"> ▪ Chess Club (Fri lunch) ▪ Light's Up Musical Theatre (Mon after school) ▪ Maa Yoga (Tues afterschool) ▪ BrainSTEM Learning Canada (Wed after school) ▪ PCC Multisport (Thurs after school) 	
Adjournment	<ul style="list-style-type: none"> ▪ Meeting adjourned at 8:05pm ▪ Next Meeting: Monday, Jan 15th, 2024 from 7-8pm in person at DL library ▪ PAC Meeting Dates for 2023-2024 are below: <ul style="list-style-type: none"> ▪ Sept 25, 2023 – PAC General meeting (in person) ▪ Nov 21, 2023 – PAC General meeting (on Zoom) ▪ Jan 15, 2024 – PAC General meeting (in person) ▪ April 9, 2024 – PAC General meeting (on Zoom) ▪ June 3, 2024 – PAC General meeting and AGM (in person) 	Heather Schofield