



Parent Advisory Council Meeting (Virtual) MINUTES

Monday January 17, 2022

7:00 – 8:00 PM on Zoom

Find us online

- e-mail: emaildpac@gmail.com
- Web: www.dorothylynas.com
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In Attendance: Alikie Knight, Dagne Lownie, Bridget McNulty, Stephanie Cross, Michael Mok, Jen Cram, Rahim Rajan, Andrea Pieters, Kelly Clauson, Shari Virjee Tanada, Tristan Crowther (Principal), Lindsay Davidson (Teaching Staff), Craig Drew (Teaching Staff), Zara Burgess, Heather Schofield, Jaclyn Fairburn, Leora Fenner, Shirley Wong, Tracy Loree, Melanie Harmer, Melissa Walker, Alison Gardiner, Leonie Harper

Topic	Comments	Presenter
Welcome	<ul style="list-style-type: none"> - Meeting called to order at 7:03pm - Agenda for the meeting was approved (Dagne, Mike) - Minutes from the Oct 4, 2021 meeting were approved (Dagne, Mike) <p>Note that past meeting minutes are posted on the PAC website</p>	Alikie Knight
Principal's Update	<ul style="list-style-type: none"> - Principal Crowther noted that Black Excellence Day was celebrated at the school last week <p><u>School Update:</u></p> <ul style="list-style-type: none"> - A strategic planning event was held in Dec 2021, with the involvement of some teaching staff and parents. The group discussed: <ul style="list-style-type: none"> o Creating a welcoming and inclusive culture o A focus on the mental health and well-being of students and teachers o Ideas around innovative instruction - The next strategic planning event will be on April 28th. Email Principal Crowther if you are interested in attending. - The first few weeks of the school year has presented some challenges: <ul style="list-style-type: none"> o There have been no functional closures yet, but it has been difficult. o The outside doors at Dorothy Lynas have eliminated the need for staggered starts, recesses etc <p><u>Inside School Photo Tour:</u></p> <ul style="list-style-type: none"> - Principal Crowther showed photos of the beautification of the inside common spaces that have been partially funded by the PAC: 	Tristan Crowther

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	<ul style="list-style-type: none"> ○ Furnishings, wall coverings, flexible tables, storage, sound dampening, armchairs and bulletin boards - Additional items to support structured outdoor physical play <p><u>Snow Plan and Removal:</u></p> <ul style="list-style-type: none"> - The heavy snow and ice that built up over the last few weeks raised concerns amongst parents. Principal Crowther clarified snow removal priorities: <ul style="list-style-type: none"> ○ The west side of the school from Inlet Cres to Percy Court is the priority for snow removal as it provides access to emergency vehicles. ○ All other routes are a secondary priority. ○ If parents are interested in volunteering to perform snow removal duties, please contact the office to complete a volunteer snow clearance form. <p><u>Provincial Health Officer (PHO) Guidelines:</u></p> <ul style="list-style-type: none"> - Principal Crowther confirmed that the school is no longer able to communicate to parents about COVID-19 contact tracing or infections, unless directed by Vancouver Coastal Health. - Some of the new measures that have been implemented at the school in January 2022 include: <ul style="list-style-type: none"> ○ Limiting visitor access to essential visitors only ○ Reducing face to face classroom configurations ○ Creating more space between tables and desks ○ Implementing strategies to reduce crowding during transition and break times 	
Teacher's Report	<ul style="list-style-type: none"> - Mme Davidson expressed gratitude to the PAC on behalf of all the teaching staff at Dorothy Lynas for the staff recognition gifts in December. - Mme Davidson also extended gratitude to all the parents of Dorothy Lynas for their support and positivity over the past couple of weeks. - Mr Drew indicated that he had passed on the teacher's "wish list" to Principal Crowther, to be accommodated within the PAC budget if possible. In particular, the teachers are interested in a workshop from Saleema Noon. - Mr Drew expressed support on behalf of the teaching staff for a pancake breakfast later this year. - Mr Drew also indicated an interest in upgrading the sound system. He will source some new quotes for the equipment. 	Lindsay Davidson and Craig Drew
Fundraising Report	<ul style="list-style-type: none"> - Andrea provided an update on the fundraising activities since the start of the school year: <ul style="list-style-type: none"> ○ Silent Fundraisers have raised \$687 – these included MaxFruit Popsicles, Cobs Bakery, Well Fed, Beautiful Eyes ○ Other Fundraisers have raised \$4,463 – these included Music Bingo, Christmas Purdy's, Art Cards, Spirit Wear - Kelly provided an overview of the upcoming fundraisers which include continuing the silent fundraisers, essential oils, Easter Purdy's and plant sale. - Mme Davidson offered to circulate information on the fundraisers to the teaching staff. 	Andrea Pieters & Kelly Clauson

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Treasurer Update	<ul style="list-style-type: none"> - Dagne provided an overview of the revisions to the 2021/2022 Budget due to increased revenue and higher starting cash than expected: <ul style="list-style-type: none"> o Budget for the beautification of common spaces has been increased to \$12,500 (money moved from performance arts expenses which is unlikely to be spent this year) o \$2,500 allocated for Saleema Noon workshop o Staff appreciation has increased from \$1,200 to \$2,500 to allow a thank you at the end of the year o \$1,200 additional funds for Music to purchase ukulele cart, xylophones, hand drums etc o \$950 additional funds for art drying racks budgeted under Equipment Supplies Expense o Additional \$500 for PE equipment o Teacher support increased from \$250 to \$500 per division o \$1,000 allocated under Other Fundraising Expense for a BBQ and / or pancake breakfast o \$3,500 has be re-allocated for sound system equipment as this was not spent last year o We received a donation of \$1,000 from the Lynn Valley Lions Club. \$500 of this has been allocated to the Grade 7 committee. o Funds have been allocated for social emotional learning expenses as there is currently a high need o An additional \$3,000 was requested for document cameras for the English classes (French classes have already been purchased) - The PAC voted to approve the revised budget (a majority vote of 15 out of 20 of those in attendance and able to vote). 	Dagne Lownie
Fun Food Days Update	<ul style="list-style-type: none"> - Due to various limitations brought on by Omicron, the first two weeks of the Fun Food Days program has been cancelled - Jen will continue to communicate decisions on whether to proceed on a week to week basis. - Vendors are booked until June. - Lots of interest received – over 250 orders each week. 	Jen Cram
AOB – Brief PAC Updates	<ul style="list-style-type: none"> - Alikie noted that there will be a number of positions on the PAC Executive Team coming available in the Fall. If you are interested in joining the team, please email emaildlpac@gmail.com. - Alikie noted that the vendors for the staff recognition gifts (JJ Bean, Bean Around the World and Honeyboons) were also very supportive of the last Bingo Night. - Heather Schofield suggested succulents from the plant sale and gift cards for Purdy’s could be considered for future staff recognition. - An election for the DPAC Rep will take place at the next PAC meeting in April 2022. 	All
Adjournment	<ul style="list-style-type: none"> - Meeting adjourned at 8:10pm - PAC Virtual Meeting Dates for the remainder of 2021-2022 are below: 	Alikie Knight

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	<ul style="list-style-type: none"><li data-bbox="513 222 1073 254">○ Monday April 4, 2022 from 7-8pm on Zoom<li data-bbox="513 258 1159 289">○ Monday June 6, 2022 (AGM) from 7-8pm on Zoom	