



Parent Advisory Council Meeting (Virtual) MINUTES

Monday October 04, 2021

7:00 – 8:00 PM on Zoom

Find us online

- e-mail: emaildpac@gmail.com
- Web: www.dorothylynas.com
- Facebook: <https://www.facebook.com/dorothylynaspac>
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In Attendance: Alikie Knight, Ben Boon, Dagne Lownie, Bridget McNulty, Stephanie Cross, Michael Mok, Jen Cram, Rahim Rajan, Andrea Pieters, Kelly Clauson, Shari Virjee Tanada, Tristan Crowther (Principal), Brigitte Gerandol (Vice-Principal), Debbie Clark, Diana Araya, Zara Burgess, Kristen Hamanishi, Ashleigh Forde, Areina Bartok, Fernanda Downing, Heather Schofield, Jaclyn Fairburn, Keith Edmonds, Leora Fenner, Maryam Hatami, Nazira Rajan, Shirley Wong, Tracy Loree, Jeff Wonnenberg, Jenny Boon, Tamara Van Wyck, Melanie Harmer, Melissa Walker, Shelley Hird

Topic	Comments	Presenter
Welcome	<ul style="list-style-type: none"> - Meeting called to order at 7:02pm - Agenda for the meeting was approved (Dagne, Rahim) - Minutes from the May 25, 2021 meeting (AGM) were approved (Ben, Dagne) - Members of the 2021-2022 PAC were introduced <p>Note that past meeting minutes are posted on the PAC website</p>	Alikie Knight + PAC
Treasurer Update	<ul style="list-style-type: none"> - Dagne provided an update on the PAC financials: <u>2020/2021 budget – actuals</u> - A budget spreadsheet was shared showing the actuals at the end of the 2020/2021 school year - Revenue – we generated more revenue than expected - \$22K (actual) versus \$12.5K (budget) <ul style="list-style-type: none"> o We have been able to host many excellent fundraising activities – Bingo (Andrea Pieters), emergency kits (Melissa Walker), plant sale (Melissa Walker), Well Fed (Melissa Walker), Spirit Wear (Hannah Welwood), Art Cards (Katie Gaydon) - Expenses – our estimated expenses were lower than expected - \$28K (actual) versus \$33K (budget) - \$7k for sound system was not spent last year - <u>2021/2022 budget - proposed</u> - Dagne had no updates on the approved 2021/2022 budget as it is early in the year - Noted that the PAC is approved to spend \$25k this year 	Dagne Lownie

Topic	Comments	Presenter
Principal's Update	<ul style="list-style-type: none"> - Tristan introduced the Vice-Principal, Brigitte Gerandol - The Card Project is coming up this Fall - An Emergency Release will be held on May 25, 2022. Every student will be released individually to a parent or alternate guardian. Further information to be provided to parents on Oct 15, 2021. - With regards to Emergent Pickups, each student should have a "25-minute person" that can pick up within 25 minutes. It is important that this person does not work across the bridge, which may not be in use during an emergency. - Dorothy Lynas is slowly opening its doors again to volunteers, specifically those that are pursuing educational endeavors. Sports volunteers are not moving ahead this Fall. All volunteers that are working at the school (especially if they are not under the supervision of a teacher) will require a Criminal Record Check. PAC members should review the School District's Policy 404. - All parents are reminded to use social media responsibly and to approach all school staff with kindness, empathy and curiosity. The admin team receives many emails. The general email inbox can be used for the majority of communication. Confidential emails can be sent directly to Tristan and Brigitte. PAC members should review the School District's Policy 406. - Parent teacher interviews will be held November 8, 9 and 10. Still to be determined if they will be in-person or virtual. 	Tristan Crowther
Hot Lunch Update	<ul style="list-style-type: none"> - Enough volunteers have been identified for Hot Lunch to proceed in January 2022. Volunteers still need to complete paperwork, including a criminal record check, so there may be some attrition. There is an online option to complete the criminal record check, so an in-person visit to the police station is not required. Volunteer paperwork is due December 10th. - PAC to decide if Hot Lunch is proceeding by October 15th. - Vendors are currently being secured. Some are returning vendors and others may be new. - Tristan will determine whether allergens will need to be avoided by all vendors. This could prove to be too restrictive and may result in the Hot Lunch program not proceeding. - Pricing has increased slightly this year. - If the program proceeds, parents will be able to start ordering in early December. 	Jen Cram
Fundraising Update	<ul style="list-style-type: none"> - Max Frut Popsicles has generated a revenue of \$331.25 this year. An October fundraiser is underway. - The Music Bingo event last April generated a revenue of over \$3,100. The next event is on October 15th. Andrea and Kelly are sourcing prizes and encouraging people to buy bingo cards. - The Card Project (Katie Gaydon) will have cards ready to order on October 22nd. - Spirit Wear (Hannah Welwood) is on sale until October 11th. - Purdy's fundraiser will be coming soon. 	Andrea Pieters & Kelly Clauson

Topic	Comments	Presenter
	<ul style="list-style-type: none"> - Links to all the fundraisers are available on the PAC website. 	
AOB – Brief PAC Updates	<ul style="list-style-type: none"> - Alikie noted that there would not be a Spring Fair this year. PAC has set aside a small budget for a spirit event at the end of the school year, if COVID conditions allow. - Tristan noted that an anonymous donor has donated a full set of 30 laptops for the school. - Alikie noted that if anyone has any ideas for Staff Recognition, please email emaildlpac@gmail.com. Last year, staff were given coffee cards in lieu of a luncheon. - Alikie noted that the PAC is looking for DL rep to attend Seycove FOS meetings. If anyone is interested, they should email emaildlpac@gmail.com. - Zara indicated that there are 7 Class Reps to date. If anyone is interested in being a Class Rep, then they should contact their teacher. - Ben noted that an election for the DPAC Rep will take place at the next PAC meeting in January 2022. 	All
Adjournment	<ul style="list-style-type: none"> - Meeting adjourned at 8:01pm - PAC Virtual Meeting Dates for the remainder of 2021-2022 are below: <ul style="list-style-type: none"> o Monday January 17, 2022 from 7-8pm on Zoom o Monday April 4, 2022 from 7-8pm on Zoom o Monday June 6, 2022 (AGM) from 7-8pm on Zoom 	Alikie Knight