



## Parent Advisory Council Meeting (Virtual) MINUTES

Tuesday May 25, 2021

**7:00 – 8:15 PM** on Zoom

### Find us online

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**In Attendance:** Alikie Knight, Ben Boon, Dagne Lownie, Kim Campbell, Jen Cram, Rahim Rajan, Nazira Rajan, Andrea Pieters, Shari Virjee Tanada, Nathalie Nebel, Sabrina Driedger, Jennifer Beveridge, Kelly Clauson, Tristan Crowther (Principal)

Topic	Comments	Presenter
Welcome	<ul style="list-style-type: none"><li>- Meeting called to order at 7:02pm</li><li>- Agenda for the meeting was approved (Rahim, Dagne)</li><li>- Minutes from the March 8, 2021 meeting were approved (Ben, Dagne)</li></ul> Note: past meeting minutes are posted on the <a href="#">PAC website</a>	Alikie Knight
Principal's Report	Tristan Crowther provided various updates: <ul style="list-style-type: none"><li>- School administration is focused on wrapping up year-end and staffing for next year</li><li>- Tristan acknowledged that many parents wrote letters regarding class composition preferences and that the school administration is reviewing those requests</li><li>- School administration has purchased some new furniture, supported by the PAC, to provide students with calming spaces and to support social emotional learning</li><li>- School is working on a shift towards innovative teaching and learning (not about technology) through unique ways of engaging students outside of a desk and chair (e.g. outdoor learning, service learning, flexible learning environment)</li><li>- Tristan shared several photos showing the interior of the school during COVID-19 (cleaner spaces, less "stuff", etc.)</li></ul>	Tristan Crowther
Chair's Report – Year in Review	<ul style="list-style-type: none"><li>- Alikie provided an update of various PAC activities that were completed throughout a very challenging year.</li><li>- Unfortunately, there will be no hot lunch for the fall as it is extremely challenging to plan during COVID-19. The earliest possibility is early 2022.</li></ul>	Alikie Knight

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	<ul style="list-style-type: none"> <li>- Unfortunately, there will be no spring carnival in 2022 but PAC is planning a family event for spring 2022 – pending COVID restrictions.</li> </ul>	
<p><b>Treasurer's Report</b></p>	<p>Dagne provided an update on the PAC financials:</p> <p><u>2020/2021 budget – actuals</u></p> <ul style="list-style-type: none"> <li>- We have a strong balance sheet with ample cash position</li> <li>- Revenue – we generated more revenue than expected - \$20K (actual) versus \$12.5K (budget) <ul style="list-style-type: none"> <li>o We have been able to host many excellent fundraising activities – Bingo (Andrea Pieters), emergency kits (Melissa Walker), plant sale (Melissa Walker), Well Fed (Melissa Walker), Spirit Wear (Hannah Welwood), Art Cards (Katie Gaydon)</li> </ul> </li> <li>- Expenses – our estimated expenses were lower than expected - \$28K (actual) versus \$33K (budget)</li> </ul> <p><u>2021/2022 budget - proposed</u></p> <ul style="list-style-type: none"> <li>- Dagne walked through the proposed 2021/2022 budget which includes no budget for hot lunch, which is a significant PAC fundraiser, in light of COVID-19 restrictions</li> <li>- Members were asked to vote to approve the 2021/2022 budget by a show of hands. 12 members were present with their cameras on, and 12 members voted in favour to approve the 2021/2022 budget. APPROVED</li> </ul>	<p><b>Dagne Lownie</b></p>
<p><b>PAC Executive Elections</b></p>	<p>Overview:</p> <ul style="list-style-type: none"> <li>- Alikie acknowledged the support of the PAC executive and various parent volunteers.</li> <li>- Ben walked through the voting process including the PAC bylaws which govern the voting process (each position requires a simple majority vote).</li> <li>- There were 12 members present with their cameras on.</li> </ul> <p>PAC Executive Elections by role:</p> <ul style="list-style-type: none"> <li>- Secretary – no nominations were received; PAC will seek volunteers for this role in the Fall. Please let us know if you are interested – <a href="mailto:email@pac@gmail.com">email@pac@gmail.com</a></li> <li>- Treasurer – Dagne Lownie stepped forward to fulfil this position. Vote was held – 11 of 11 members voted in approval (Dagne Lownie abstained)</li> <li>- Vice Chair – Ben Boon stepped forward to fulfil this position. Vote was held – 11 of 11 members voted in approval (Ben Boon abstained)</li> <li>- Chair – Alikie Knight stepped forward to fulfil this position. Vote was held – 11 of 11 members voted in approval (Alikie Knight abstained)</li> <li>- Members at Large – <ul style="list-style-type: none"> <li>o Jen Cram stepped forward to fulfil one of these positions. Vote was held – 11 of 11 members voted in approval (Jen Cram abstained)</li> </ul> </li> </ul>	<p><b>Ben Boon</b></p>

Topic	Comments	Presenter
	<ul style="list-style-type: none"> <li>○ Andrea Pieters stepped forward to fulfil one of these positions. Vote was held – 11 of 11 members voted in approval (Andrea Pieters abstained)</li> <li>○ Rahim Rajan stepped forward to fulfil one of these positions. Vote was held – 11 of 11 members voted in approval (Rahim Rajan abstained)</li> <li>○ Kelly Clauson stepped forward to fulfil one of these positions. Vote was held – 11 of 11 members voted in approval (Kelly Clauson abstained)</li> <li>○ Melissa Walker stepped forward to fulfil one of these positions (via e-mail). Vote was held – 12 of 12 members voted in approval</li> </ul>	
<b>AOB – Brief PAC Updates</b>	<ul style="list-style-type: none"> <li>- Rahim noted that there is one more North Shore Safety Council meeting for the year and that he would provide an update in due course.</li> </ul>	<b>All</b>
<b>Adjournment</b>	<ul style="list-style-type: none"> <li>- Meeting adjourned at 7:57pm</li> <li>- PAC Virtual Meeting Dates for 2021-2022 are below: <ul style="list-style-type: none"> <li>- Monday October 4, 2021</li> <li>- Monday January 17, 2022</li> <li>- Monday April 4, 2022</li> <li>- Monday June 6, 2022 (AGM)</li> </ul> </li> </ul>	<b>Alikie Knight</b>