



Parent Advisory Council Executive (Virtual) Meeting MINUTES

**Tuesday December 1, 2020
7:00 – 8:00pm on Zoom**

In Attendance: Alikie Knight, Ben Boon, Dagne Fortin, Kim Campbell, Melissa Walker, Jen Cram,

Topic	Comments	Presenter
Call to Order	Meeting was called to order at 7:01pm	Alikie Knight
Emergency Preparedness Funding	<ul style="list-style-type: none"> - Dagne provided a brief Treasurer's update. The 2020/21 budget included a \$4,000 provision for emergency supplies. A review of required emergency supplies indicated that \$5,500 was required. Many of these costs will be one-time or non-annual costs. It was recommended to increase the budget by \$999. In addition, non-budgeted revenue of \$501 (\$201 from Art Cards, \$286 from silent fundraising activities and proceeds from the Spirit Wear fundraiser) will be used to cover the remaining costs. - Dagne moved, and it was seconded by Alikie Knight, to approve an increase of \$999 for the emergency preparedness budget for the 2020/21 school year and to use non-budgeted revenue of \$501 to cover the remaining costs. Motion was carried by a unanimous vote of all members in attendance (n = 5) at the time of the vote. 	Dagne Fortin
PAC Bylaws	<ul style="list-style-type: none"> - Kim provided a brief update on the revised PAC bylaws. - Members agreed, as previously discussed at the November 9, 2020 meeting, to put the revised bylaws forward for approval at the next PAC meeting scheduled on January 18, 2021 	Kim Campbell
Any Other Business (AOB)	<ul style="list-style-type: none"> - There was discussion regarding Dorothy Lynas staff recognition. 	All
Adjournment	<ul style="list-style-type: none"> - Meeting was adjourned at 7:55pm 	Alikie Knight