



**Parent Advisory Council Meeting (Virtual) MINUTES**

**Monday November 09, 2020**

**7:00 – 8:00 PM on Zoom**

**In Attendance:** Alikie Knight, Ben Boon, Dagne Fortin, Kim Campbell, Rahim Rajan, Melissa Walker, Kaylie Kauko, Jen Cram, Shari Virjee Tanada, Andrea Pieters, Jaclyn Fairburn, Katie Gaydon, Kim Grimwood, Tamara Van Wyck, Tracy Loree, Yvonne Luu, Nathalie Nebel, Zara Priest, Megan Wheatley (Principal), Tristan Crowther (Vice-Principal), Martine Borak (Grade 6/7 French Teacher)

Topic	Comments	Presenter
<b>Welcome</b>	<ul style="list-style-type: none"> <li>- Meeting was called to order at 7:01pm.</li> <li>- Agenda for the meeting was approved (Rahim, Kim)</li> <li>- Meeting minutes from 9/28/2020 were approved (Dagne, Ben)</li> <li>- Note: all past minutes are posted to the <a href="#">PAC website</a></li> </ul>	<b>Alikie Knight</b>
<b>Treasurer's Update</b>	<ul style="list-style-type: none"> <li>- <b>Budget:</b> 2020/2021 school year budget, presented at the September 28, 2020 meeting, was approved (Alikie, Ben)</li> <li>- <b>Financial status:</b> Dagne provided a brief overview of our financial status noting that there has been very little spending due to COVID-19</li> <li>- <b>Revenue:</b> Each year, we apply for the Province of British Columbia's <i>PAC and DPAC Community Gaming Grant</i>, which is intended to benefit K-12 students in B.C. by enhancing extracurricular opportunities and promoting parent and community involvement. We received \$10,940 (\$20/student) this year under the program.</li> <li>- <b>MunchaLunch (hot lunch):</b> families have the option to either a) receive a refund for payments made prior to COVID-19 (when hot lunch was put on hold) or b) maintain a permanent credit for future years. Credits can be used for future hot lunch orders and/or for fundraising initiatives where funds are collected through the MunchaLunch system.</li> </ul>	<b>Dagne Fortin</b>
<b>By-laws</b>	<ul style="list-style-type: none"> <li>- Kim provided an update on the process to rewrite the PAC bylaws as the current version is very outdated.</li> <li>- Draft of rewritten bylaws are posted on the PAC website for PAC members to review. Any comments/questions can be directed to <a href="mailto:emaildpac@gmail.com">emaildpac@gmail.com</a>.</li> <li>- Vote to adopt rewritten bylaws will be held at the next PAC meeting scheduled on January 18, 2021</li> </ul>	<b>Kim Campbell</b>
<b>Safety</b>	<ul style="list-style-type: none"> <li>- <b>Traffic meeting with the District of North Vancouver:</b> Rahim provided an update on a meeting with the District of North Vancouver (DNV), attended by Rahim, Principal Megan Wheatley and Zara Priest, regarding traffic safety around Inlet Crescent and Indian River Drive. Further discussion with the DNV and PAC on next steps is ongoing.               <ul style="list-style-type: none"> <li>o DNV actions: actions that the DNV will lead including signage, speed bumps, changing the primary drop-off area to be on Indian River Drive (instead of Inlet Crescent) and reiterating to</li> </ul> </li> </ul>	<b>Rahim Rajan</b>

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	<p>parents that that they must park in a designated spot if they are walking their children to their classroom.</p> <ul style="list-style-type: none"> <li>○ PAC actions: there are some actions that the PAC can support including a) a communication campaign to parents and b) encouraging parents and students to walk, instead of driving, to school whenever possible.</li> <li>- <b>North Shore Safety Council meeting:</b> Rahim provided an update following attendance at the monthly North Shore Safety Council meeting. There was a presentation from Mayor Mike Little focused on safety in our communities, particularly with ongoing construction projects. There was also a presentation with the RCMP superintendent which was focused on the partnership between the police, schools and communities.</li> </ul>	
<b>Teacher's Update</b>	Teacher Mme. Martine Borak (Grade 6/7 French Teacher) provided a brief update on the school year and noted that teachers and students were doing a great job in navigating through this unique year. She thanked parents for completing ongoing daily health checks.	<b>Martine Borak</b>
<b>Principal's Update</b>	Megan Wheatley (Principal) shared a presentation to provide a virtual tour of the school. The presentation highlighted the various protocols within various classrooms and around the school building to ensure appropriate physical distancing and safety considerations. Megan noted that students have adapted well to the new circumstances and she has witnessed many examples of positive behavior across the student population during this extraordinary time.	<b>Megan Wheatley / Tristan Crowther</b>
<b>Fundraising</b>	<p>Alikie provided a brief update regarding fundraising activities:</p> <ul style="list-style-type: none"> <li>- <b>Silent fundraising:</b> a few vendors in our community will donate a portion of sales to the Dorothy Lynas PAC if you mention "Dorothy Lynas" upon purchase including Cobs Bread (Parkgate and Park and Tilford) and Beautiful Eyes Optometry</li> <li>- <b>Art Cards:</b> at the time of the meeting, \$1,336 had been raised through this fundraising activity. Thanks to Katie Gaydon for organizing this program. <b>Deadline to order is November 15, 2020.</b></li> <li>- Winter and spring fundraising – PAC executive is considering different fundraising activities for the winter (Jan-March) and spring (April-June) seasons. Stay tuned for more details.</li> </ul> <p><i><b>PAC is seeking a volunteer(s) to serve as Fundraising Coordinator. This person(s) will evaluate various fundraising opportunities, propose fundraising projects to the PAC Executive/PAC members, coordinate all activities related to fundraising programs/events and ensure all accounting and necessary reporting to the Treasurer. Please contact us at <a href="mailto:emaildipac@gmail.com">emaildipac@gmail.com</a> if you are interested!</b></i></p>	<b>Alikie Knight</b>
<b>Any Other Business (AOB) – Brief Updates</b>	<p>Alikie provided a few updates on various topics:</p> <ul style="list-style-type: none"> <li>- <b>Class reps:</b> there are five classes that are still seeking a parent to volunteer as a class rep</li> <li>- <b>Parent education:</b> Melissa Walker [and Elske Katz] are working on promoting various parent education opportunities, through our social</li> </ul>	<b>All</b>

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	<p>media pages (<a href="#">Facebook</a> and <a href="#">Instagram</a>), related to parenting, health and wellness, and safety</p> <ul style="list-style-type: none"> <li>- <b>Staff recognition:</b> the PAC typically hosts a teacher/staff appreciation event in the spring; however, due to COVID-19 restrictions, we are looking at alternatives (e.g. gift cards) for the recognition during the 2020/21 school year</li> <li>- <b>Spirit Wear:</b> at the time of the meeting, 36 items have been ordered through the program. Thanks to Hannah Welwood for organizing this program. <b><u>Deadline to order is November 22, 2020.</u></b></li> </ul> <p>Afterwards, PAC members had an opportunity to raise questions:</p> <ul style="list-style-type: none"> <li>- <b>Q: What was the rationale for combining second recess cohorts into one group but not the first recess?</b> <ul style="list-style-type: none"> <li>o A: Megan Wheatley (Principal) discussed some of the scheduling considerations (e.g. music classes, library) that make it challenging to combine the first recess cohorts into one.</li> </ul> </li> <li>- <b>Q: Why is the gravel field not available at recess?</b> <ul style="list-style-type: none"> <li>o A: Megan Wheatley (Principal) advised that there are various construction activities at the school, and the gravel field is part of the construction area, so it is not currently safe for children to play on the field. The gravel field will remain closed until construction activities are completed (timing TBD).</li> </ul> </li> <li>- <b>Q: Why was the second recess combined into one group (e.g. is it safe)?</b> <ul style="list-style-type: none"> <li>o A: Megan Wheatley (Principal) advised that there were many considerations that went into the decision including: <ul style="list-style-type: none"> <li>▪ School layout – our school has a unique and advantaged layout as all classrooms have outside doors and classroom sinks (e.g. no stairwells that could cause congestion).</li> <li>▪ Social connections – with many split classes, it is important to support social connections so that children have opportunities to interact with their peers that may not be in their class/cohort</li> <li>▪ Supervision – this year, there are no lunch monitors (due to the restrictions for cohorts) and it was felt that supervision across two lunch cohorts was stretched.</li> </ul> </li> </ul> </li> </ul> <p>Lastly, Nathalie Nebel, who is Dorothy Lynas’ representative for the <a href="#">Canadian Parents for French</a> (CPF) provided a brief update and noted that families can join CPF for free (as the membership fee is currently waived) to access a variety of extra resources. Nathalie noted that a teacher representative was needed and Martine Borak (Grade 6/7 French Teacher) volunteered.</p>	
<b>Adjournment</b>	<ul style="list-style-type: none"> <li>- Meeting was closed at 7:53pm.</li> <li>- Next PAC meeting is scheduled for Monday January 18, 2021 from 7-8pm on Zoom.</li> <li>- Future meeting dates are posted on the <a href="#">PAC website</a>.</li> </ul>	<b>Alikie Knight</b>