



**Parent Advisory Council AGM Meeting Minutes
Monday September 28, 2020 - 7:00pm – 8:00pm, Virtual, via Zoom**

In Attendance: Shari Virjee Tanada, Alikie Knight, Dagne Fortin, Jen Cram, Kaylie Kauko, Melissa Walker, Megan Wheatley, Tristan Crowther, Rebecca Anton, Jennifer Boon, Ben Boon, Carla MacRae, Trish Johnson, Erin Williams, Katie Gaydon, Jaclyn Fairburn, Peter Sales, Andrea Smyth, Hannah Welwood, Rebecca Hollingworth, Kim Campbell, Melanie Harmer, Suzanne Fulton, Andrea Pieters, Keith Lownie, Rahim Rajan, Carla Parker, Julia Walsh, Martin Bush, Zara Priest, Mark Shearer

Item	Comments	Presenter
Call to Order	Approval of Minutes – March 10 2020 (Dagne & Suzanne) and Approve Agenda (Jennifer & Alikie)	Shari Virjee Tanada
Chair’s Report	<p>Shari reviewed PAC activities for the 2019-2020 school year:</p> <p>MEETINGS: September 16, November 21, January 27, March 10, May 25 AGM postponed due to COVID-19</p> <p>EXECUTIVE: Chair: Shari Virjee Tanada Vice Chair: Alikie Knight Treasurer: Dagne Fortin Secretary: Vacant (rotating for minutes) Members at Large: Jen Cram, Kaylie Kauko, Suzanne Vardy, Melissa Walker</p> <p>EVENTS & ACTIVITIES:</p> <ul style="list-style-type: none"> ▪ Welcome Back Coffee (Sept 27 & Jan 10) ▪ Parent Poll (October) ▪ Art Cards (Fall) ▪ Spirit Wear Overstock Sale (Fall) ▪ GLOW Dance Party (Nov 15) ▪ Harvest Project Donations (December) ▪ Jesse Miller Parent Education (Jan 21) ▪ Seycove Auction (Feb 22) ▪ Parking Safety Concerns with DNV (March 31, postponed due to COVID 19 - resuming October) ▪ Weekly Hot Lunch – September to March ▪ Various Fundraisers (COBS, BP, Beautiful Eyes) ▪ DL Spring Carnival planning for May 31 ▪ Programs – Ski Program, Chess, Musical Theatre 	Shari Virjee Tanada

<p>Updated Bylaws (Tabled Item)</p>	<p>Shari addressed proposed new bylaws drafted with initial review in May, and advised that the new PAC Executive will continue to work on review and approval in year ahead.</p> <p><i>Approval of new bylaws moved to first 2020-2021 PAC Meeting on November 09.</i></p>	<p>Shari Virjee Tanada</p>
<p>Treasurer's Report</p>	<p>Dagne reviewed 2019-2020 budget to actuals. We finished the year with a surplus of \$16,855, putting us in a good starting cash position for the next year. Jennifer asked for further clarification of the MAL (Munch a Lunch/Hot Lunch Program) refunds from the Spring term as orders were cancelled once school was closed. Dagne advised these are currently under review and communication underway with the bank and individuals who are due refunds.</p> <p>Dagne presented 2020-2021 budget for review. Due to this previous positive cash position and limited expected revenues (hot lunch not expected), the PAC has budgeted for a \$18,955 deficit. Martin asked for further clarification on the Technology Expense. Dagne and Principal Wheatley provided further details regarding wish list (document cameras, sound system) and necessity for technology contingency funds to ensure inventory remains current as technologies update.</p> <p><i>Approval of 2020-2021 Budget moved to first PAC Meeting on November 09.</i></p>	<p>Dagne Fortin</p>

Principal's Report	<p>Principal Wheatley reviewed school restart and advised that although it was an unsure start and that things have been changing quickly, that overall it has been an extremely positive return to school. She noted how nice it has been to see laughter, curiosity, and enthusiasm return to the halls of Dorothy Lynas. Principal Wheatley also thanked everyone for being flexible and supportive through this process. She then presented several requests for our school community:</p> <ol style="list-style-type: none">1. Please continue with daily health checks for all students before they come to school – a revised list has been issued in order to focus on key symptoms2. Please continue to check the North Vancouver School District Website (www.sd44.ca) to monitor their continuous updates to the school restart plan3. Please model physical distancing at school drop-off and pick-up regardless of who is in your personal bubble4. Please send children to school in weather appropriate clothing especially as we approach the cold and rainy months ahead5. Please ensure you respect the posted parking restrictions on all streets leading to Dorothy Lynas during drop-off and pick-up6. Please encourage any families who may be struggling for social emotional support through this pandemic by reaching out to their classroom teacher, Vice Principal, or Principal <p>Principal Wheatley wanted to remind everyone that even though the doors to the school are physically closed, that they are not closed in spirit. All of the Teachers and Administration at Dorothy Lynas are here to support positive home/school relationships and emphasized its importance.</p>	Megan Wheatley
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<p>PAC Executive Elections</p>	<p>All 2019-2020 PAC Executive members stepped down from their current positions and a call for nominations & any required voting began:</p> <p>President (Chair) Alikie Knight was nominated for Chair and she accepted the nomination. A call for nominations was made and no other candidates came forward. Alikie was named PAC President (Chair) for the 2020-2021 school year.</p> <p>Vice President (Vice Chair) A call for nominations was made and Ben Boon stepped forward. No other candidates came forward. Ben was named PAC Vice President (Vice Chair) for the 2020-2021 school year.</p> <p>Treasurer Dagne Fortin was nominated for Treasurer and she accepted the nomination. A call for nominations was made and no other candidates came forward. Dagne was named PAC Treasurer for the 2020-2021 school year.</p> <p>Secretary A call for nominations was made and Kim Campbell stepped forward. No other candidates came forward. Kim was named PAC Secretary for the 2020-2021 school year.</p> <p>Members at Large A call for up to 5 Members at Large was made. Melissa Walker had previously stepped forward, and at the meeting Kaylie Kauko, Jen Cram, and Rahim Rajan stepped forward. No additional candidates came forward. Melissa, Kaylie, Jen, and Rahim were named Members at Large for the 2020-2021 school year.</p> <p>Voting was not required as there were no nominations that exceeded vacant positions.</p> <p>Thank you to everyone who stepped forward and the PAC looks forward to a great (but different!) year ahead.</p>	<p>Shari Virjee Tanada & Alikie Knight</p>
<p>AOB</p>	<p>Thank you to Shari for serving this past year as PAC Chair.</p> <p>Next PAC Meeting – Monday, November 9, 2020 7-8pm</p>	<p>All</p>

Adjournment	<p>Shari concluded the meeting by emphasizing the collaborative spirit within which the PAC exists to serve, and noted the great turnout for this first Virtual PAC (AGM) meeting. She congratulated the returning and new PAC Executive members and thanked all PAC members, for their contributions in 2019-20 whether as Exec, representatives, volunteers, or fundraiser supporters. Shari also acknowledged the support from school leadership and staff and thanked them on behalf of the PAC. She encouraged everyone to remain active PAC members and to expect future meetings via Zoom.</p> <p>Meeting adjourned at 7:58pm</p>	Shari Virjee Tanada
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