



Parent Advisory Council Meeting Minutes

AGENDA - Tuesday, January 23, 2018 (7:00pm – 8:30pm)

Attendance:

- Rahim Rajan
- Jason Brunell
- Shari Virjee Tanada
- Tracey Todd
- Karan Barnett
- Giulia Desrochers
- Heather Dempsey
- Kerry Smith
- Kim Grimwood

Topic	Comments	Member(s) Responsible	Time Allocation
<p>Call to Order at 7:12</p>	<ul style="list-style-type: none"> - Adopt Agenda, with addition of Traffic added to agenda - Approval of Minutes – Nov 21, 2017 - Rahim thanked the staff for putting on a wonderful Christmas concert, especially Mr. Drew and his team 	<p>Rahim</p>	<p>5 min</p>
<p>Update – Art Cards & Spiritwear</p>	<ul style="list-style-type: none"> - Art Cards Totals \$2333.75, up 10% - Thanks to Katie Gaydon and her team for running this - Suggest starting earlier in September next year as it was rushed to get orders ready for Christmas - Art Cards profits to be combined with Click Campaign to meet target - Spiritwear Orders & Opportunities for Purchasing still remain (potential of Spring Campaign?) - Spiritwear has arrived and looks amazing! The quality of the product is excellent- 52 family orders (w multiple items in each order!) in total ranging from Gr K-7. - One issue we had is dealing w Big Kahuna. Customer service is not up to standard - We will consider a new supplier for 2018/19. Ask if anyone has contacts/suggestions for alternate suppliers? - Many parents wanted to purchase items on the spot - Some extra items will be for sale at the Movie Night - Pricing discussion for next year culminated in a recommendation to consider whether or not to tag on a bit extra \$\$ for fundraising next time around to each Spiritwear item. - Consideration for next year: Spirit Item – order one item for sale year round (ie t-shirts). Item should be offered at a cost price to promote inclusion. 	<p>Rahim</p>	<p>5 min</p>

Programming Revenue & Gr. 7 Participation/Distribution	<ul style="list-style-type: none"> - Frozen Yogurt Program Responsibilities - Grade 7 students are participating as lunch monitors and in sports during lunch - Will try to increase grade 7 student participation in delivering yogurt - Communicate through grade 7 reps, munch-a-lunch website, and school website that grade 7's receive 50% frozen yogurt profits for grad - Monitor participation 	Giulia	10 min
Principal + Vice Principal's Report	<ul style="list-style-type: none"> - Students have been participating in a number of field trips. Thank you conveyed to the PAC - Grade 7 transition events began, information on enhanced programs at the secondary schools. Students are spending a full day at Seycove and ½ day at Windsor - French Immersion teachers have had three days of professional development with Dominic Trembley learning strategies to enhance their teaching by engaging students. - Blues Berries performed for students, paid by PAC - Tripleball has started - Saleema Noon Body Science will be coming in May - Two short throw projectors for portables have been ordered approx. \$2500. PAC will be purchasing two each year for the next 3 years until each classroom has one - Students could use more outdoor balls (school to order, PAC to pay) - There have been some issues in the past week in the boys bathrooms (affectionately referred to as: "Bathroomgate" 😊) 	Tracy & Megan	10 min
Teacher's Report	<ul style="list-style-type: none"> - French Immersion teachers really enjoyed the 3 days of professional development - TOPA (test of phonological awareness) to begin in Kindergarten - Tripleball has started, track and field to start right after March break, meet is May 15 	TBD	5 min
Treasurer's Report	<ul style="list-style-type: none"> - Current Financial Overview provided via e-mail - Query into what the library needs - Sound system should go ahead - Technology needs include iPads and laptops, district is working out process for iPads (charging/updating system), laptops could be purchased while we wait on information about iPads. Tracey and Megan to advise Rahim of what is needed. - Budget is looking really healthy and year end projections are on target. 	Rahim	5 min
Volunteer Related	<ul style="list-style-type: none"> - Acknowledgement & Appreciation: Shai Sayani - New PAC Secretary: Kim Grimwood - New PAC Communications Coordinator: Yael Zachs - Volunteer Opportunities: 	Jason & Shari	15 min

	<ul style="list-style-type: none"> ○ Seycove Auction: e-mail went out, tickets go on sale soon, perhaps this event should be held every other year ○ Carnival: we need to establish a committee and choose a date that doesn't conflict with other community events. There is a binder that has all the information required for someone to take over ○ Club Leads: if anyone is interested in running a club at DL please let Rahim know 		
Clubs & Program Overview	<ul style="list-style-type: none"> - Club vs Program: Club is teacher sponsored, free and usually takes place during school hours. Program is run by outside vendor and usually has a cost. - Program Committee Introduction: Committee will have a planned, deliberate process for identifying and approving programs to be offered at DL. Will look to offer a variety of programs that meet the needs of all students. - Process to Submit Ideas for Future Programs using school website 	Kerry & Giulia	20 min
Upcoming Programs & Activities	<ul style="list-style-type: none"> - Movie Night: hosted by grade 7's, food available to order. Need to ensure extra custodial support is organized - Seycove Auction: baskets are being organized and submitted, need more volunteers - DL Family Bingo Night (TBC): will look to book a date in April, need a lead for this - Carnival: no date chosen yet, need a committee 	Kim & Sophie	10 min
AOB	<ul style="list-style-type: none"> - Reminder of PAC Education Series Session with Dr. Davidson – March 6, 2018 - Next PAC Meeting: February 20 7:00 - Traffic: issue last week with emergency vehicles not being able to access the school. Discussion about some strategies to improve compliance with rules: <ul style="list-style-type: none"> ○ Pamphlet to handout at beginning of year ○ Traffic discussion for new Kindergarten parents ○ Drive to Five education ○ School map with walking routes ○ Meeting with bylaw officers 	All	5 min
Adjournment at 8:57	-	Rahim	